

## **Retrieving Childcare Tax Statements**

Please follow the instructions below to obtain your childcare information for tax purposes.

- 1. Please log into your online YMCA account. Click on the link below.
  - a. https://operations.daxko.com/online/5065/Security/login.mvc/find\_account
- 2. Once you log into your account. Click on the arrow button next to the "My Account."
- 3. A dropdown menu should appear. Click on "View Account."
- 4. You should see listed *"Tax Statement Year-end childcare statement."* Click there to retrieve your documents.
- 5. If you need a more detailed tax document, please email office@athensymca.org. Please allow two business days to process your request.